

## **INFORMATION FOR CUSTOMERS ABOUT PROCESSING OF THEIR PERSONAL DATA**

The Mikroelektronika spol. s r.o. Company, Reg No.: 150 29 221, with registered office at Dráby 849, 566 01 Vysoké Mýto, registered in the Commercial Register administered by the Regional Court in Hradec Králové under File No. C 576 (hereinafter "Mikroelektronika" or the "Controller") (as the controller of personal data) would hereby like to inform the customer, if it is a natural person, (as the subject of data), about the fact that its personal data will be processed by the controller as follows:

### **1. The controller will process the customer's following personal data in order to perform its legal duties:**

**Name and surname or company name, residential address or registered address, registration number, tax registration number, date of birth, possibly birth registration number, possibly other compulsory data according to the relevant legal regulations**

This personal data shall be processed chiefly for the purpose of performance of duties that arise to the controller from the relevant legal regulations (e.g. in the field of account keeping). The controller may pass on personal data to third parties, particularly to government bodies, if the duty to pass on personal data arises to the controller from the legal regulations. Personal data shall be processed for the essential period necessary for performance of the legal duties applying to the controller.

### **2. The customer's following personal data will be processed for the requirements of performance of the contract, which the customer is a contracting party to:**

**Name and surname or company name, residential or registered address, correspondence address, registration number, tax registration number, date of birth, possibly birth registration number, e-mail address, telephone number, banking information, possibly other information provided by the customer for this reason**

This personal data shall be processed chiefly for the purpose of settling the customer's order and for the purpose of application of rights and performance of duties arising to the controller from the contract. The personal data of customers may be passed on to the controller's contractual partners, particularly to forwarding companies for the purpose of delivery of goods. The controller processes the personal data essential for performance of the contract, including related rights e.g. for the purpose of exercising rights arising from liability for defects, throughout the duration of the rights and during arising from the contract, which the customer is a contracting party to. This personal data shall also be processed for the purpose of carrying out the necessary measures before concluding the contract at the customer's request. The personal data shall be processed for the purpose of negotiations regarding conclusion of the contract. The personal data shall be processed for these purposes throughout the period until negotiations to conclude the contract have been completed.

### **3. The customer's following personal data for the purpose of the controller's legitimate interests:**

**Name and surname or company name, residential or registered address, e-mail address, telephone number, registration number, tax registration number, date of birth, possibly birth registration number, scope and subject of performance, possibly other data provided by the customer for this purpose**

This personal data will chiefly be processed for the purpose of recovering the controller's potential claims and possibly for contacting customers with whom a contract has been concluded, with an offer to supply the controller's goods or services. The customer's personal data will be processed for these purposes for the period essential for the controller's legitimate interests.

The controller informs the customer of the fact that if the customer is a legal person, the controller will process the personal data of the natural persons acting on behalf of this legal person in specific cases, for the reasons specified above and in the scope of the name and surname, position, possibly the e-mail address and telephone number. The controller would like to inform the customer that its personal data specified above may also be processed on behalf of the processor by a processor who is a different subject to the controller (e.g. in relation to provision of technical support, consultancy, securing the controller's

property, etc.). The controller informs the customer of the identity of processors to whom the personal data was provided, on request.

The obtained personal data of all the controller's customers is processed in compliance with Act No. 101/2000 Sb., on protection of personal data as amended (hereinafter the "Act"), and European Parliament and Council (EU) Regulation 2016/679 dated 27 April 2016, on protection of natural persons in relation to processing of personal data and the free movement of this data, as amended from 25 May 2018 (hereinafter the "Regulation").

The customer is authorised to require that the controller provide it with access to its personal data, which means that it is entitled to request issue of confirmation that its personal data is being processed and entitled to request provision of information about the progress of processing, the customer is also entitled to transferability of its personal data. The customer may request correction if the personal data is inaccurate or supplementation if the personal data is incomplete. The customer may only raise objections, request deletion and restriction of the processing personal data for the reasons stipulated by the act or the regulation.

Any queries by the customer concerning processing of personal data will be answered by calling 465 467 111 or by sending an e-mail to [info@mikroelektronika.cz](mailto:info@mikroelektronika.cz).

If there is any doubt regarding adherence to the controller's duties, the customer may contact the controller by calling 465 467 111 or sending an e-mail to [info@mikroelektronika.cz](mailto:info@mikroelektronika.cz) and may possibly submit a complaint to the Personal Data Protection Office.

The customer has hereby been informed of its rights on the basis of the act and the regulation and has been informed which personal data, for what purposes and for what period will be processed by the controller.